



CUSTOMER PAYMENTS AND CREDIT TERMS POLICIES

- All new customers will start off COD (Cash on Delivery) and out of state will be CBD (Cash Before Delivery)
- The first three orders will require payment via Cash, Cashier Check, or Credit Card.
- Company Checks are accepted after the third order. The name on the check must match the name on the account. No personal checks are accepted, unless approved by the Accounting Department.
- Urbanfloor offers Net Terms with a minimum of three orders before applying for credit.
- Credit Applications can be found on our company website www.urbanfloor.com under Customer Support > Form Download.
- Please allow up to 30 days for your credit to be processed. This enables our Credit Department to run your company credit and receive trade references. Once your credit is approved, you will receive a credit approval letter, stating your terms, and your credit limit. If for some reason your credit is denied, you will also receive a denial letter, explaining why this decision was made.